



September 2026

Dear Parent/Carer

Sixth Form Enrichment - Year 13

Over the course of this year, students in Year 13 will continue to be offered a broad Enrichment programme, which will include sessions on UCAS Apply and Personal Statement writing as well as more careers focused sessions on applying for apprenticeships, higher education courses, CV writing and interview techniques. Personalised careers advice is also available on an appointment basis through the Sixth Form Office. After Christmas, students will have sessions on a number of topics, such as driving safely, mental health, drug and alcohol awareness, relationships and managing personal finances. Over the second half of the Spring term, students will engage in talks on topics such as racism, the Holocaust and Cancer Awareness. Students will continue to work with ELEVATE Education, and in preparation for the summer exams, will be offered study skills advice and guidance and will attend a series of workshops on subject specific exam preparation.

In order to help towards covering the cost of this Enrichment programme, we are asking for a contribution of £25 per student. Payment to be made by ParentPay by Friday 2 October. Please note that if payment is made by ParentPay, a completed permission slip is not required. If requesting funding under the Bursary scheme, please complete and return the permission slip to the Finance Box outside the Staffroom.

Please note that the school's policy is that trips and other activities outside the normal teaching programme should be self-funding. Contributions are voluntary, but if these are insufficient the activities may have to be cancelled or more limited in scope. We realise that many people have come under increased economic pressure; in cases of hardship, please contact Mrs Stringer in the Finance Office in confidence, and by Friday 2 October.

Yours sincerely

Ms K Gaches
Head of Sixth Form

BURSARY FORM

Sixth Form Enrichment - please return to the Finance box outside the staffroom by Friday 2 October 2026. **If payment is made by ParentPay, it is not necessary to complete and return this slip.**

☐ I give consent for any necessary personal data to be shared with relevant external companies.

☐ I have been accepted onto the 16-19 Bursary and am requesting funding

Student name: _____ Form _____

Signed Parent/Carer: _____