



June 2026

Dear Parent/Carer and Student

Summer Exams and Study Leave Arrangements for Year 12 Students

I am writing to inform you of the details concerning the summer examinations and study leave arrangements for Year 12 students. All students will sit formal internal examinations in each of their subjects during the period Thursday 18 June to Wednesday 24 June. All students are expected to return to school for lessons as usual on Thursday 25 June. An overview of the Year 12 exams will be available on Google Classroom later this term and individual timetables will follow afterwards.

Students will be granted study leave and will not be required in school unless they have an exam. However, students are able to study in school using the study facilities if they wish. Please discuss the arrangements for study leave with your child, and for health and safety reasons complete this form to highlight their preferred option: [Study Leave Arrangements](#) by Friday 12 June. If students do decide to study in school during the exam period, they must remember to sign in and out of school using their Sixth Form ID badge. We have urged all students to use their time wisely and prepare thoroughly, and have reinforced the impact the summer exam grades could have on UCAS predicted grades. Students are receiving further guidance on revision techniques, study planning and study skills and have been advised on the importance of revision cards.

When attending exams, and for any visits to the school, students must present themselves in full Sixth Form uniform, including their lanyard, and with all the equipment needed for each exam. Mobile phones, earbuds, watches and other communication equipment are banned from the exams and must not, under any circumstances, be brought into the exam hall. For all exams students must report to the Sixth Form cafe 30 minutes before the start time of their exam.

Results of these examinations will be made available to students before the summer break. Students who perform significantly below their target grade will be required to resit their exam in September.

I would like to take this opportunity to wish your child all the best for their summer examinations.

Yours sincerely

Mr A Bull
Head of Year 12