



May 2026

Dear Parent/Carer and Student

Study Leave Arrangements for Year 13 Students

As we have entered the examination period with study leave commencing yesterday, Monday 11 May, we would like to remind you of the following information.

Students who are studying courses with an NEA component, or who have unfinished work to complete, may be required to remain in school after 11 May to attend their classes and receive support from individual teachers. Students are otherwise not expected to attend lessons after study leave has begun, however staff will be available throughout study leave to enable students to receive feedback on practice papers and to seek any additional guidance. Students are also welcome to use the Sixth Form study facilities or the LRC.

When attending exams, and for any visits to the school, students must present themselves in full Sixth Form uniform including their lanyard, and with all the equipment needed for each exam. Mobile phones, watches, earbuds and other communication equipment are banned from the exams and must not, under any circumstances, be brought into the exam hall. For morning exams, students must report to the Sixth Form Cafe by 8.30am, and for afternoon exams by 12.45pm.

In order that they are able to revise effectively over the course of their study leave, many students still have school textbooks and past papers, etc. These items must be returned to the subject teacher at the end of the last exam in any particular subject area.

All students will need to ensure that they remain available after the last timetabled exam until 24 June, in case any of the exams need rescheduling.

Results for Year 13 will be made available for collection from the Main Hall on 13 August from 8.00am until midday, when members of staff will be on hand to offer information, advice and guidance, if required. If students wish to utilise the school's facilities to enter the Clearing process through UCAS, they will be able to do this in the LRC and will need to have their UCAS username and password with them.

We look forward to seeing parents/carers at the Drinks Reception on Monday 29 June from 5.30pm to 7.00pm.

Finally, I would like to take this opportunity to wish your child all the best for their summer examinations.

Yours sincerely

Ms K Gaches
Head of Sixth Form

Event	Date
Study leave begins	Monday 11 May
Drinks Reception for parents and students	Monday 29 June, 5.30 - 7.00pm
Results day Further information, advice and guidance	Thursday 13 August, 8.00am - Midday