	Uniform Policy	
	Last reviewed: May 2025	Next review: May 2026
	Linked Governor: Voirrey Holmes	SLT Member: David Beattie

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1. Aims

This policy aims to:

- Clearly set out the school's expectations regarding uniform requirements for students
- Set out our approach to requiring a uniform that is of reasonable cost and offers the best value for money for parents and carers
- Explain how we will avoid discrimination in line with our legal duties under the Equality Act 2010

2. Our school's legal duties under the Equality Act 2010

The [Equality Act 2010](#) prohibits discrimination against an individual based on the protected characteristics, which include age, sex, disability, race, religion or belief, pregnancy and maternity, and gender reassignment.

To avoid discrimination, our school will:

- Avoid listing uniform items based on sex
- Allow all students to have long hair (though we reserve the right to ask for this to be tied back)
- Allow all students to style their hair in a way that is appropriate for school
- Allow students to wear headscarves and/or other religious garments
- Following review, make reasonable adjustments where appropriate to accommodate students with specific needs
- Allow for reasonable adaptations to our policy by asking students or their parents/carers to contact Mrs T Kirk (Deputy Headteacher), who can answer questions about the policy and respond to any requests. Reasonable adaptations will be considered on a case-by-case basis

3. Limiting the cost of school uniform

Our school has a duty to make sure that the uniform we require is affordable, in line with statutory [guidance](#) from the Department for Education (DfE) on the cost of school uniform.

We understand that items with distinctive characteristics (such as branded items, or items that need to have a school logo or a unique fabric/colour/design) cannot be purchased from a wide range of retailers and that requiring many such items limits parents/carers' ability to 'shop around' for a low price.

We will make sure our uniform is available at a reasonable cost and provides the best value for money for parents/carers. We will do this by:

- Carefully considering whether branded items are necessary and limiting them where possible
- Limiting branded items to low-cost and/or long-lasting items
- Avoiding specific requirements for items students could wear on non-school days, such as coats, bags and shoes
- Avoiding different uniform requirements for different year/class/house groups/extra-curricular activities
- Making sure that arrangements are in place for parents/carers to acquire second-hand uniform items. The Ashlyns School Association holds stock of “New to You” uniform items for all year groups, which are available all year round by contacting the School Office.
- Avoiding frequent changes to uniform specifications and minimising the financial impact on parents/carers of any changes
- Consulting with parents/carers and students on any proposed significant changes to the uniform policy and carefully considering any complaints about the policy

4. Expectations for school uniform



4.1 Our school’s uniform and appearance rules

Students are ambassadors of the school and a high standard of dress and appearance is expected at all times. The Governors of Ashlyns School, together with the Headteacher, are responsible for setting school uniform regulations. If parents or students are uncertain about any aspect of uniform or appearance they should contact the school.

Students are required to wear full school uniform to and from school, and during normal school hours. They are also required to wear uniform when representing the school or attending formal functions arranged by the school.

Years 7 to 11: Full uniform and correct footwear must be worn to and from school

Blazer	This is plain black with the school crest on the left hand side. The blazer should be worn at all times in school, apart from those lessons where blazers would be unsuitable.
Shirts	Shirts are white, with a collar, full length cuffed sleeve or short sleeved if preferred. The shirt must be buttoned at the collar and tucked in at all times. Fitted shirts that do not tuck in are not allowed. If a vest or T-shirt is worn under the shirt it must be plain white.
Skirts	School skirt (if worn) - the school skirt is plain black with permanent pleating. There is a choice of 3 suppliers for the school skirt (PL Schoolwear, Asda and M&S); please follow the links below to ensure the correct style is purchased. Skirts must not be altered/shortened or rolled up. PL Schoolwear Asda M&S
Trousers	Trousers must be in black and of a design and material appropriate for school wear. Cords, jeans or trousers made of any kind of denim or denim look alike are not permitted. Trousers must be full length, plain black, straight legged and not fitted . They must be without big buttons, zips or belts and without external (patch style) pockets. Leggings, hipsters, cropped trousers and trousers with splits are not permitted; patterned material is not allowed.
Belts	Students are permitted to wear a narrow, plain black belt with a simple buckle.
School Tie	The school tie must be worn by all students unless specific permission for its removal is granted. Ties must be worn showing a minimum of seven black stripes.
V neck jumper	Plain black V-neck jumper with no logos. This may be worn under the blazer when it is cold. It must be worn in addition to the blazer.

Shoes	<p>Black, flat, leather/leather-look shoes must be worn in school. Trainers, sport shoes or any kind of canvas shoes are <u>not</u> permitted as uniform shoes; this includes black trainers and Converse-style shoes, in either leather or fabric. School shoes must be plain black and able to be polished, with no motifs, coloured stitching or reflective areas. Heels should be no more than 4cm. Students are not permitted to wear boots in school. In exceptional weather conditions, students may wear boots to school but they must bring their school shoes with them to change into.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <p>✓</p>  </div> <div style="text-align: center;"> <p>✗</p>  </div> </div>
Sock/Tights	Black or white socks to be worn with trousers; black opaque tights, flesh-colour tights or white or black ankle socks to be worn with skirts; tights must be unpatterned. Socks should not have a visible logo.
Outdoor Coats	A sensible weatherproof coat is required, with no large badges or logos. Denim and leather jackets are not allowed. Sweatshirts with/without hoods are not allowed to be worn at any time.
Jewellery	<p>The school discourages the wearing of jewellery. Only the following items are permitted:</p> <ul style="list-style-type: none"> For students with pierced ears, one pair of simple plain studs (no glass inset), one in each ear lobe. Studs or rings must not be worn on any other part of the body. Any piercings, other than a single, clear or plain metallic stud in the lower ear lobe (or clear nose stud), must be removed whilst at school. A watch (Smart watches are not permitted). <p>All jewellery must be removed for activities such as games lessons and practical lessons. Their safekeeping remains the responsibility of the individual student.</p>
Make-up	The wearing of make-up is not appropriate for school. Nail varnish, false/gel nails and false eyelashes are not permitted. Stickers applied to the face that are not transparent are not permitted.
Hair	Extreme hair lengths (either very short or very long) and synthetic colours are not allowed. Ideally, long hair should be tied back. Two-tone styles, tramlines and shaved hair patterns/designs are not permitted. Patterns shaved into eyebrows are not permitted.
PE Kit	
Compulsory Items	<p>School PE T-shirt with Ashlyns badge <u>or</u></p> <p>School PE Polo shirt with Ashlyns badge</p>
	<p>Plain black:</p> <ul style="list-style-type: none"> Football-style, sports shorts (compression shorts are not permitted) <u>or</u> Sports skort <u>or</u> Sports leggings <u>or</u>

	<ul style="list-style-type: none"> ● Straight leg joggers
	White sport socks
	Black plain football socks
	Appropriate sports trainers - not Converse style
	Football boots * shin pads
Optional Items	School PE ¾ zip track top with Ashlyns badge <u>or</u> School PE hoodie with Ashlyns badge

PE lessons take place outside throughout the year and students may benefit from additional layers of clothing and tracksuit bottoms/sports leggings during the winter months. Students may choose to wear one of the optional items (which have long sleeves), or alternatively wear base layers under the Ashlyns T-shirt/polo shirt.

* Football boots appropriate for the 3G astro surface are as follows:

- Moulded studs
- Plastic studs
- Screw in studs (less than 15mm)
- 'Blades' or boots with metal or metal tipped studs

Sixth Form Dress Code:

Students who elect to join our Sixth Form are committing to adhere to our dress code. Students should take pride in their appearance and wear clothing that is suitable for a formal, professional environment.

Students are given the independence to make choices about their clothing, but this must be in line with the compulsory elements of the dress code.

The leadership of our Sixth Form students is a source of pride at Ashlyns; looking smart and professional is one way students are role models to their younger peers.

Suit

- Comprising a tailored jacket with either tailored trousers, a tailored skirt or tailored dress.

Worn with

- Shirt and tie, or blouse
- Smart **black or brown** shoes or smart **ankle** boots with a sensible heel. **No other form of footwear may be worn**
- Jumpers must have either a round neck or 'v' neck; cardigans may also be worn. **Roll-neck jumpers must not be worn**, as a blouse, or shirt and tie must be visible at all times. Hooded tops and sweatshirts must not be worn
- A Sixth Form lanyard must be worn and visible at all times.

Additional Information

- Only ear piercing is permitted; no other facial piercings are allowed
- Hair should be neat, a non synthetic colour and not extreme in style
- Garments made of stretch fabric, t-shirts, vest tops, jeans, jeggings, leggings, shorts/culottes or chinos are not permitted
- Denim and leather jackets/trousers/skirts are not permitted
- Mobile phones must not be used or visible around the school

Students who elect to join our Sixth Form are committing to adhere to our dress code. Students should take pride in their appearance and wear clothing that is suitable for a formal, professional environment.

Students are given the independence to make choices about their clothing, but this must be in line with the compulsory elements of the dress code.

The leadership of our Sixth Form students is a source of pride at Ashlyns; looking smart and professional is one way students are role models to their younger peers.

- Earbuds/Headphones must not be used or visible around the school
- Coats must not be worn around the school

A tailored jacket must be worn at all times and is a compulsory part of the Sixth Form dress code.

For PE/Games, students are expected to wear appropriate sports attire; this does not need to be Ashlyns branded but must be in keeping with the school's dress code e.g. plain sports T shirts, leggings, tracksuit bottoms, or football style sports shorts (compression shorts are not permitted).

5. Expectations for our school community

5.1 Students - Students are expected to wear the correct uniform at all times (other than specified non-school uniform days) while:

- On the school premises
- Travelling to and from school
- At out-of-school events or on trips that are organised by the school, or where they are representing the school (if required)
- Students are also expected to contact Mrs T Kirk, Deputy Headteacher (In her absence please liaise with Mr Beattie, Deputy Headteacher), if they want to request an amendment to the uniform policy in relation to their protected characteristics or medical needs.

Should students attend school wearing incorrect uniform (e.g a hooded jumper), they will be expected to remove the item. These items may be confiscated.

Students who wear incorrect uniform items will be lent the correct uniform to wear (where applicable) and will be given a C3 Tier 1 detention for "incomplete uniform".

Should the loaned item not be returned within 24 hours then a further C3 Tier 1 detention will be set for failure to return uniform.

5.2 Parents and carers - Parents and carers are expected to make sure their child has the correct uniform and PE kit, and that every item is clean, clearly labelled with the child's name, in good condition. In the event that incorrect uniform is worn by a student then parents/carers may be asked to collect it. As previously stated, if students attend school in non-uniform then they will be asked to wear the correct uniform item on loan for that day. Should this not be returned in a timely manner then parents/carers will be charged for this.

Parents/carers are also expected to contact Mrs T Kirk, Deputy Headteacher (In her absence please liaise with Mr Beattie, Deputy Headteacher) if they want to request an amendment to the uniform policy in relation to:

- Their child's protected characteristics
- The cost of the uniform
- Medical needs (In most cases, evidence of this medical need and suggested adjustment will be required)

Parents/carers are expected to lodge any complaints or objections relating to the school uniform in a timely and reasonable manner. Disputes about the application of the school uniform policy should be dealt with through the

school's concerns and complaints policy. The school will work closely with parents/carers to arrive at a mutually acceptable outcome.

Requests for uniform adjustments

Any request for a uniform adjustment should be made to Tamara Kirk, Deputy Headteacher (In her absence please liaise with Mr Beattie, Deputy Headteacher). This must include a clear explanation of the reason for the request for the uniform adjustment.

- Further medical evidence may be requested, which typically takes the form of a letter/note from a doctor or a screenshot of the child's medical record which clearly indicates the issue and the suggested uniform adjustment.
- In the case of a request for an adjustment to footwear, the medical evidence needs to clearly state a suggested alternative than black leather/leather look school shoes that are outlined in the behaviour policy.
- If a request for alternative footwear is approved by the school, the student may either borrow a pair of plimsolls/shoes from the school OR they must wear black, flat shoes with no visible branding or logos.
- When a uniform adjustment has been approved, the student will be issued with a uniform adjustment card which will state the accepted uniform adjustment and the expiry date of this adjustment. All uniform adjustments are subject to review.

5.3 Non-compliance

Staff will monitor students to make sure they are wearing the correct uniform. In the event that students are wearing their uniform incorrectly for the below items students will have their Standards Cards signed. In the event that they gain 3 signatures these will result in a C3 tier 1 detention and will also mean that they will need to gain a replacement card. The items that students will receive a Standards Card signature for are:

- Tie
- Skirt/trousers
- Shirt (including top button)
- Blazer
- Shoes/Socks
- Coat/Wrong jumper (round neck jumpers are not permitted)
- Make-up (including nail varnish)
- Jewellery infringement - jewellery will be confiscated and placed at student reception for collection at the end of the day

Gel/false nails, false eyelashes and shaved eyebrows will result in a C3 tier 1 detention.

Staff will give any students and families breaching the uniform policy the opportunity to comply, but will follow up with a member of the school's leadership team if the situation does not improve.

Section 5.1 outlines the consequence/s, and follow up, that occurs in the event that students attend school without or in the incorrect uniform. Ongoing breaches of our uniform policy and more serious transgressions will be dealt with through the school's Behaviour Policy. Should there be persistent non-compliance of the schools

uniform policy this will result in a C4 for deliberate defiance. Following this escalation of the school's behaviour policy will apply.

In cases where it is suspected that financial hardship has resulted in a student not complying with this uniform policy, staff will take a mindful and considerate approach to resolving the situation.

5.4 Governors

The governing board will review this policy and make sure that it:

- Is appropriate for our school's context
- Is implemented fairly across the school
- Takes into account the views of parents/carers and students
- Offers a uniform that is appropriate, practical and safe for all students

The board will also make sure that the school's uniform supplier arrangements give the highest priority to cost and value for money, for example by avoiding single supplier contracts and by re-tendering contracts at least every 5 years.

6. Links to other policies

This policy is linked to our: Behaviour policy, Equality information and objectives statement, Complaints Policy, Best Value Statement, Home School Agreement, Charging and Remission Policy, Pupil Premium Statement.

ASHLYNS SCHOOL

UNIFORM AND APPEARANCE SUMMARY

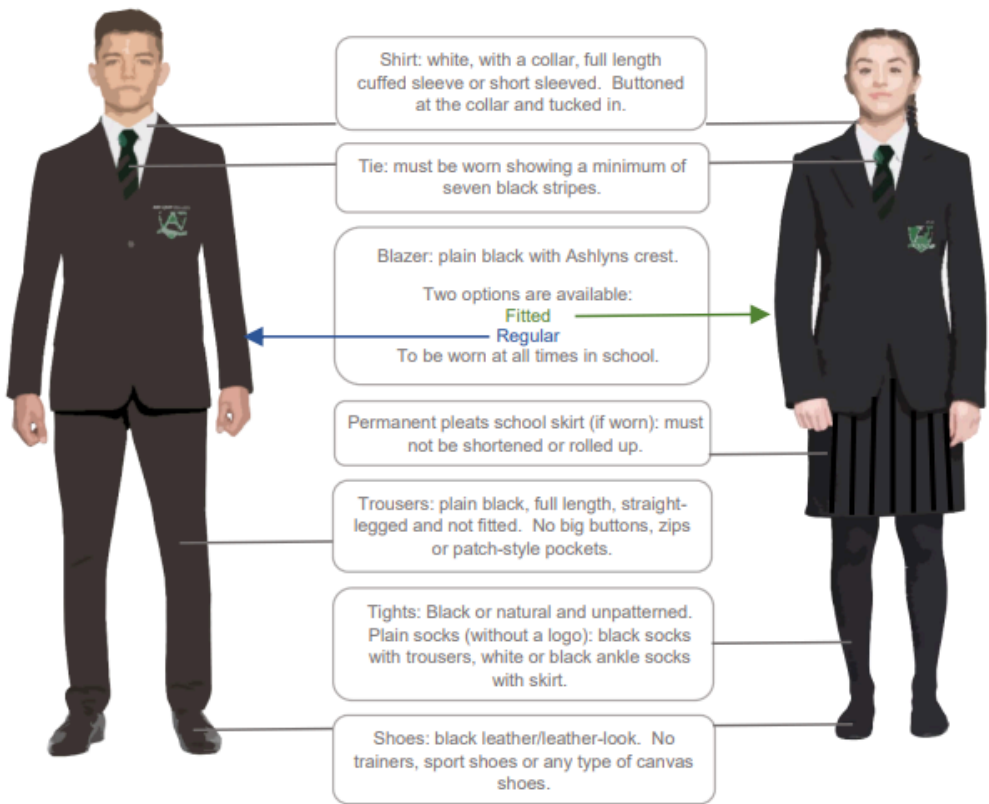
(Full Uniform and Appearance information, including PE kit, below)

Extreme hair lengths (either very short or very long) and synthetic colours are not allowed. Ideally long hair should be tied back.
Two-tone styles, tramlines and shaved hair patterns/designs are not permitted.

The wearing of make-up is not appropriate for school. Nail varnish, gel nails and false eyelashes are not permitted.

Only the following jewellery is permitted: for students with pierced ears, one pair of simple plain studs (no glass inset), one in each lobe.

A watch may be worn, but Smart watches are not permitted.



PE KIT SUMMARY

COMPULSORY ITEMS



OR



ANY OF THESE MAY BE WORN:



ALL OF THESE ARE REQUIRED:



OPTIONAL ITEMS:

