

# ASHLYNS SCHOOL



June 2025

Dear Parent/Carer

## Year 10 Work Experience

Recently our Year 10 students undertook work experience placements across a variety of employment sectors and industries. It has been impressive to hear students talk so enthusiastically about what they have learnt from experience and I hope that your child found the opportunity useful in learning new skills and preparing for their future.

During Year 11 students will be invited to an individual meeting with our external Careers Advisor. The appointments will take place during the school day from September through to May 2026 and you will receive a separate email informing you when your child's career interview will take place. At the end of the appointment the Careers Advisor will write a report summarising the discussion along with recommendations for your child to action. This report will be available to view in the *Locker* section of your child's Unifrog account.

Prior to the careers meeting it is important that your child has updated their CV on Unifrog. The CV forms a key part of the meeting and should include details of the work placement employer and skills gained during Work Experience Week.

As your child progresses through school the CV will form part of the application process to either stay at Ashlyns Sixth Form or to apply for College courses. In Sixth Form, the CV will provide the foundation for applying to University courses through UCAS or submitting Degree Apprenticeship applications to employers, so it is critical that it is current and demonstrates experiences and key competencies.

Parental discussions at home about career aspirations continue to be a useful part of the preparation process and I would be grateful if you could review your child's CV with them prior to the careers meeting in order that they achieve the most from the interview.

Yours sincerely

Mr L Roberts  
Assistant Headteacher