

ASHLYNS SCHOOL



February 2025

Dear Parent/Carer

Year 7 Parent-Teacher Consultation Evening Online Booking – Thursday 13 March

On Thursday 13 March we will be holding the **online** Parent-Teacher Consultation Evening for Year 7. **All appointments will be held remotely online** through our existing booking system, which provides timed video slots. **Full details on how this works can be found here**, and we would ask parents to **familiarise themselves with the process in advance**.

The online booking system for appointments, each lasting five minutes, will be open at 7pm on Tuesday 4 March; the system will close on Tuesday 11 March at midnight. Should you need to make any changes after this date please contact Miss Gilbert on sgilbert@ashlyns.herts.sch.uk. As your child has many subjects and teachers, it will not be possible to see every teacher on the night - you will be able to make a maximum of 8 appointments. We would therefore encourage parents to prioritise appointment requests, having reflected on the data that will be available on Arbor nearer the time and focusing on subjects where you have questions about progress. If you are unable to make an appointment with a particular teacher when booking, and have specific questions or concerns, you can contact that member of staff by emailing admin@ashlyns.herts.sch.uk and marking it for their attention. Please visit <https://ashlyns.parenteveningsystem.co.uk/> (or follow the link from our homepage) in order to book your appointments. A short guide on how to add appointments is included with this letter. Please log in using your child's 'preferred' name (that matches our records) and their date of birth. If you do not have access to the internet, please contact Miss Gilbert who will be happy to add appointments on your behalf.

We actively encourage student attendance at this year's online Parent-Teacher Consultation Evenings, alongside their parents, so that they are part of the dialogue concerning their progression towards success. Although the evening is being held virtually, it is still a formal occasion and as such we would ask that parents check that they will not be disturbed during their appointments, and that their camera is positioned in an appropriate setting. Please note that the video system is rigid in its time slots, to ensure that the evening runs to time - so do please make sure you log-on well in advance of your first appointment.

Chesham Road, Berkhamsted, Hertfordshire HP4 3AH
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E: admin@ashlyns.herts.sch.uk www.ashlyns.herts.sch.uk

Head Teacher: James Shapland BSc, MSc

Year 7 have made a wonderful start to life at Ashlyns and quickly settled in both academically and socially. They have shown an eagerness to learn and a resilient attitude to their work. We are very proud of this year group and look forward to the exciting activities planned over the remainder of the year as well as their continued progress in the classroom.

Yours sincerely

A handwritten signature in black ink, appearing to be 'L. Massey', written in a cursive style.

Miss L Massey
Head of Year 7

A handwritten signature in black ink, appearing to be 'D. Beattie', written in a cursive style.

Mr D Beattie
Deputy Headteacher