

ASHLYNS SCHOOL



Dear Parent/Carer

September 2024

Year 13 Parent-Teacher Consultation and Target Setting Evening – Thursday 10 October 2024 **Online Appointment Booking**

Our Year 13 Parents' Consultation and Target Setting Evening will take place on Thursday 10 October from 4.00pm to 7.30pm. **All appointments will be held remotely online** through our existing booking system, which provides timed video slots. [Full details on how this works can be found here](https://ashlyns.parentseveningsystem.co.uk/), and we would ask parents to familiarise themselves with the process in advance of the event.

The evening will provide an important opportunity for you and your child to discuss their progress, identify possible areas for improvement and agree targets. Students must be present so that they are able to participate in the discussion with their subject teachers.

The online booking system will allow you to make a 5 minute appointment for each of your child's A-Level subjects. The system will open at 7.00pm on Tuesday 1 October and will close on Tuesday 8 October at midnight; should you need to make any changes after this date please contact the Sixth Form office.

Please visit <https://ashlyns.parentseveningsystem.co.uk/> (or follow the link from our homepage) in order to book your appointments. A short guide on how to add appointments is included with this letter. Please log in using your son/daughter's 'preferred' name (that matches our records) and their date of birth. If you do not have access to the internet, please contact the Sixth Form office staff who will be happy to add appointments on your behalf.

Although the evening is being held virtually, it is still a formal occasion and as such we would ask that parents check that they will not be disturbed during their appointments, and that their camera is positioned in an appropriate setting.

If you have any queries or require any further information prior to the evening please contact me at abull@ashlyns.herts.sch.uk

Yours sincerely

Mr A Bull
Head of Year 13

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