



February 2024

Dear Parent/Carer

Sixth Form Work Experience 8 – 12 July 2024

This year we have designated the penultimate week of the summer term as work experience week for Year 12. Various organisations, including UCAS, individual universities and the CBI, have made it clear that, in addition to academic achievement, students need to demonstrate work-based skills and competencies.

Both university applications and applications for work and apprenticeships are becoming increasingly competitive; it is, therefore, advantageous that your child arranges to spend a week with an employer or organisation that specialises in the area of work or study in which they are especially interested. For example, if a particular interest is an Economics degree, work experience with a bank, management accountant, business or insurance company could be especially desirable. We appreciate that locating a good work placement is sometimes difficult and therefore we are hoping that by working with your child you can collectively broaden the network they are able to reach.

It is expected that your child will begin the process of networking and seeking placements now. They should also check Google Classroom for additional opportunities. Placement forms will be sent home with students nearer the time; our deadline for receiving completed placement forms is Friday 14 June.

Work Experience week forms part of a bigger picture of experiences that Year 12 students need to build in order to stand out from other candidates competing for higher education places, apprenticeships and employment opportunities. Well-embedded employability skills, excellent employer references and strong academic achievement all build advantageous 'careers capital' for them.

If you have any questions about the process, please email Mrs Loczy in the Sixth Form Office: sixthform@ashlyns.herts.sch.uk who will be able to answer any questions you may have.

Yours sincerely

Ms K Gaches
Head of Sixth Form