



Medical Room/First Aid

If a student is unwell or injured at school they should go to the Medical Office where the First Aid Administrator will provide first aid and advice. Wherever possible the student is encouraged to go back into lessons after a short time in the Medical Room.

If a student is not well enough to stay in school, the First Aid Administrator will arrange for him/her to go home by making direct contact with his/her parent/carer. Please note that students should not telephone their parent/carer themselves.

Please note that if a student is unwell with vomiting or diarrhoea he/she should wait for 48 hours after symptoms have disappeared before returning to school.

If a student suffers from a chronic long-term illness or complaint such as asthma, serious allergy, diabetes or epilepsy, or is recovering from a short term illness and requires antibiotics or regular pain relief, it may be necessary for prescribed medicines to be administered in school.

In all instances when prescribed medicines or regularly required non-prescription medicines need to be administered at school, the parent/carer must complete a **Request for School to Store Medication Form** (MED1), which is available from the school office or our website <https://www.ashlyns.herts.sch.uk/wp-content/uploads/2020/08/Medication-Consent-Form.pdf> and provide their own medication including regular paracetamol and ibuprofen.

Medicines must be in the original packaging with the dispensing label and instruction leaflet. We cannot accept decanted liquids or tablets not in their original packaging.

Paracetamol and/or ibuprofen may occasionally be provided for students who need pain relief to enable them to stay in school. We keep a small supply of these in the medical room. Although we will always call a parent/carer to ask if they want their child to receive pain relief **we will not give a non-prescribed medicine to a student unless there is specific prior written permission from the parents**. Therefore, if you wish to have this option you must sign the consent form.