

ASHLYNS SCHOOL



January 2023

Dear Parent/Carer

Year 10 Work Shadowing Day - Wednesday 8th March 2023

As part of our Careers programme, a day is being made available to students in Year 10 for work shadowing. Work Shadowing is an opportunity for students to go to work for the day with a parent/carers, family friend or contact, and get a real life insight into the world of work. This will take place on Wednesday 8th March, 2023.

The job they work shadow can be anything from window cleaning to accountancy, broadcasting to police work, catering to working with animals; it can be a home office or a London office, it does not matter. The object of the event is for students to get to grips with real business schedules and observe a range of real business activity.

It is important for students to be aware of lifestyles away from the classroom in order that they can see their learning in a broader context. Work shadowing encourages students to appreciate the distance people travel to work, the inter-relationships formed in a business environment, the variety of skills that a job requires and how technology is applied. By agreeing to take part in the work shadowing day, parents and carers are agreeing to take full responsibility for your child's work shadowing placement and safety. The project is flexible so you can nominate a family member, colleague, friend or trusted adult who is able to take your child to work with them if you are unable to do so.

Safety is paramount. Work Shadowing Day is about observation and questioning, about experiencing the environment of the workplace and absorbing the activities that will be going on. It is not about your son/daughter actually doing the work. Along with this letter, you will have also received a letter to provide to the family member, colleague, friend or trusted adult providing the work shadowing experience. In order for us to track students' work shadowing placements could you please complete and submit this form [Year 10 Work Shadowing](#) providing us with information about placement that you have secured for your child on the day. Students who are unable to secure a work shadowing placement will be required to attend school as normal and take part in careers related activities throughout the duration of the full school day.

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Head Teacher: James Shapland BSc, MSc

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After the event, students will have the opportunity to share their experiences and be able to draw on their learning as they progress through Key Stage 4, and begin to think about their next steps.

If you have any questions, please contact me and I will be happy to talk to you about the event. Your support will be invaluable in making this day a success.

Yours sincerely

Luke Roberts
Assistant Headteacher

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