



October 2022

Dear Parent/Carer

A Level Geography Residential Fieldwork

Location: The Geography Fieldwork Academy, Southwold, Suffolk

Dates: Monday 12 to Thursday 15 June 2023

As part of the Edexcel A level Geography course students must complete four days of fieldwork to support them in the completion of their Non-Examined Assessment (NEA), an individual investigation which constitutes 20% of the overall A Level grade.

I am writing to inform you of a forthcoming residential field trip to The [Geography Fieldwork Academy](#), Southwold, which will provide students with a first-class fieldwork experience in a range of physical and human environments. This will give them the best support possible to develop their coursework titles and design their own enquiry. The fieldwork is led directly by centre staff who have considerable expertise in this area; they will work with us to support your son/daughter with this vital piece of coursework.

The total cost for this trip is £275, which includes all transport, accommodation, tuition and food at the Academy. Students will need to bring a packed lunch with them on departure day. In order to secure our booking, a non-refundable deposit of £100 is required by Tuesday 1 November. Payment may be made by ParentPay (our preferred option) or by cheque payable to Ashlyns School. Please complete the attached permission slip and return to the Finance box outside the staffroom by Tuesday 1 November. Payments, once made, are non-refundable. Please note that if payment is made by ParentPay it is not necessary to complete and return the permission slip.

The balance will be due as follows:

First instalment of £100 by 31 January 2023

Final instalment of £75 by 24 March 2023

Please note that the school's policy is that trips and other activities outside the normal teaching programme should be self-funding. If the trip or activity is linked to the National Curriculum, costs over the bed and board are contributions, however if contributions are insufficient the trip may have to be

cancelled. No student will be denied participation in the trip because of difficulty in meeting the cost. In cases of genuine financial hardship, please contact Mrs Wilson in the Finance Office by email to twilson@ashlyns.herts.sch.uk in confidence as soon as possible, and by Monday 17 October at the latest.

If, at any stage, you withdraw your child from the trip for any reason not covered by an insurance claim, or if your child is withdrawn by the school due to serious behavioural issues, then the cancellation charges laid out by the Field Studies Centre will apply and you may be subject to an additional cancellation charge over the cost shown above. These cancellation terms are available to view on request.

We will write to you in due course with final details about the visit. Please do not hesitate to contact me if you require any further information about this field trip. Further information on the centre can also be found at: <https://www.geographyfieldworkacademy.co.uk/>.

Yours sincerely,

Mr T Hodge

thodge@ashlyns.herts.sch.uk

A Level Geography Residential Fieldwork to Southwold

Please return to the Finance box outside the staffroom by Tuesday 1 November.
You do not need to return this slip if payment is being made by ParentPay.

Student Name: _____ Form: _____

I give permission for my son/daughter to take part in the fieldwork trip to the Geography Fieldwork Academy, from Monday 12 to Thursday 15 June 2023. I consent for any necessary personal data to be shared with The Geography Fieldwork Academy for the purpose of this trip.

Please tick as appropriate.

I enclose a cheque for £100 payable to Ashlyns School.

I have been accepted onto the 16-19 Bursary and am requesting funding.

Signed: _____ (Parent/Carer) Date: _____