



Child Protection

Quick Reference for Visitors

As an adult visiting this school YOU have a duty to act if you have a concern about a child's welfare.

The DSL is:
R Peters



The Deputy DSLs are:



K Gaches



H Khalil



M Burt



S Shepherd



C Bennett



T Kirk

HARM TO A CHILD CAN BE CAUSED BY:

- Parent/Carer
- Family member/friend
- Another child
- Stranger
- Member of staff/volunteer*

Regardless of the source of harm you **MUST** report your concern

*If your concern is about a staff member/volunteer you should report this to the Headteacher

If your concern is about the Headteacher you should inform the Chair of Governors

The Chair of Governors is
Mrs J Laws

You can contact the Chair of Governors via the School Office on
01442 863605

WHEN TO BE CONCERNED

When you become aware of information that leads you to be concerned about the physical, emotional or sexual wellbeing of a child this information may not be enough on its own for child protection referral. However, it will help your Designated Safeguarding Lead to build a picture of a child at risk.

ALERTS

- **You may see physical signs**
- **You may hear worrying accounts**
- **You may pick up on emotional distress**
- **You may notice changes in a child's behaviour or presentation**
- **Someone may disclose to you**

REMEMBER!

Delay in reporting your concerns can cause the child greater harm

Adults in school are often the first people to see a child after they have been abused

Not all abuse has physical signs

If in any doubt, talk to the DSL

Protection of a child must be your first priority

WHAT MUST I DO

➤ Know your role

➤ Don't ignore

Inform the Designated Safeguarding Lead (DSL) or a Deputy DSL without delay (or Headteacher/Chair of Governors where appropriate)

➤ The DSL is:

Mr R Peters

➤ The Deputy DSLs are:

Mrs T Kirk

Mr H Khalil

Ms K Gaches

Mrs M Burt

Mrs S Shepherd

Mrs C Bennett

➤ Make a written record and date it

➤ Pass the record to the DSL or a Deputy DSL

DEALING WITH A CHILD'S DISCLOSURE

➤ **LISTEN**

Listen carefully to what is said to you.

Don't interrupt or ask questions

➤ **REASSURE**

Be calm, attentive and non-judgemental

Don't promise to keep what is said as a secret

➤ **RESPOND**

Tell the DSL without delay

➤ **WRITE IT DOWN**

Use the child's own words. Note anything else that made you concerned

Sign and date it

Give it to the DSL