



October 2019

Dear Parent/Carer

## **Cambridge Nationals Sport Studies - Table Tennis England - Young Official Award**

Your son/daughter is invited to take part in a 4 hour intensive table tennis Young Official Award. The course will take place at Ashlyns School in the Sports Hall from 9.00am - 1.25pm on Wednesday 6 November. All students need to be assessed in an officiating role as part of the Sport Studies course and this will be an excellent opportunity to, not only gain a Table Tennis England qualification, but also to increase their officiating ability for their assessment.

The course will run from lessons one to four. Your son/daughter will need to bring full Ashlyns PE kit and report to the Sports hall after registration. They will need to change back into school uniform for lesson five. Breaktime and lunchtime will be at the usual times and students will be able to purchase food from the canteen, as normal.

The cost of the award is £27.50. Payment may be made by WisePay (our preferred option), or by cheque (made payable to Ashlyns School) by Friday 25 October. Please note that if payment is made by Wisepay, a completed permission slip is not required. If paying by cheque, please complete and return the permission slip to the Finance Box outside the staff room. Payments are non-refundable.

Please note that the school's policy is that trips and other activities outside the normal teaching programme should be self-funding. Contributions are voluntary, but if contributions are insufficient, the trip may have to be cancelled. No student will be denied participation in the trip because of difficulty in meeting the cost. In cases of genuine financial hardship, please contact Mrs Amamou in the Finance Office, in confidence, by Friday 11 October at the latest.

Please contact me if you have any queries.

Yours sincerely

Hannah Whittaker  
PE Department

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- Please return this slip to Miss Whittaker by Friday 25 October

**Please note that if payment is made by Wisepay, a completed permission slip is not required.**

Student Name: \_\_\_\_\_ Form: \_\_\_\_\_

I give permission for my child attend the table tennis course on Wednesday 6 November.

I enclose a cheque for £27.50 payable to Ashlyns School

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_