



February 2020

Dear Parent/Carer

## **A Level Geography Residential Fieldwork**

**Location:** Leeson House Field Studies Centre, Dorset

**Dates:** Friday 12 to Monday 15 June 2020

As part of the Edexcel A level Geography course students must complete 4 days of fieldwork to support them in the completion of their Individual Investigation coursework, which constitutes 20% of the overall A Level grade. I am writing to inform you of a forthcoming residential fieldtrip to Leeson House Field Studies Centre, Swanage, which will provide students with a first-class fieldwork experience in a range of physical and human environments, giving them the best support possible to develop their coursework titles and design their own enquiry. The fieldwork is led directly by centre staff who have considerable expertise in this area; they will work with us to support your son/daughter with this vital piece of coursework.

The total cost for this trip is £345, which includes all transport, accommodation, food and tuition. In order to secure our booking, a non-refundable deposit of £100 is required by Friday 14 February. Payment may be made by Wisepay (our preferred option) or by cheque payable to Ashlyns School. Please complete the attached permission slip and return to the Finance box outside the staffroom by Friday 14 February. Please note that if payment is made by Wisepay it is not necessary to complete and return the permission slip.

The balance will be due as follows:

First instalment of £100 by Friday 13 March

Final instalment of £145 by Friday 24 April

Please note that the school's policy is that trips and other activities outside the normal teaching programme should be self-funding. If the trip or activity is linked to the National Curriculum, costs over the bed and board are contributions, however if contributions are insufficient the trip may have to be cancelled. No student will be denied participation in the trip because of difficulty in meeting the cost. In cases of genuine financial hardship, please contact Mrs Wilson in the Finance Office in confidence as soon as possible and by Friday 7 February at the latest.

If, at any stage, you withdraw your child from the trip for any reason not covered by an insurance claim, or if your child is withdrawn by the school due to serious behavioural issues, then the cancellation charges laid out by the Field Studies Centre will apply and you may be subject to an additional cancellation charge over the cost shown above. These cancellation terms are available to view on request.

We will write to you in due course with final details about the visit. Please do not hesitate to contact me if you require any further information about this fieldtrip. Further information on the centre can also be found at: <http://www.leesonhouse.com/>

Yours sincerely

Mrs V Lindop  
Head of Geography  
[vlindop@ashlyns.herts.sch.uk](mailto:vlindop@ashlyns.herts.sch.uk)

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### **A Level Geography Residential Fieldwork**

Please return to the Finance box outside the staffroom by Friday 14 February.

Student Name: \_\_\_\_\_ Form: \_\_\_\_\_

I give permission for my son/daughter to take part in the fieldwork trip to Leeson House, Swanage, from Friday 12 to Monday 15 June 2020.

Please tick as appropriate.

I enclose a cheque for £100 payable to Ashlyns School.

I have been accepted onto the 16-19 Bursary and am requesting funding.

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_