



January 2020

Dear Parent/Carer

## **Year 10 Trip to Madrid - June 2020**

Thank you for completing the expression of interest form to confirm that you wish your son/daughter to participate in the trip to Madrid from 13 to 17 June 2020. We are delighted to inform you that we have had sufficient interest to make the trip viable and are writing to request the deposit payment which will enable us to secure the flights and accommodation.

We will be using a reputable travel company to assist us and the proposed itinerary is as follows (subject to change):

Day 1: Leave school by coach (departure time TBC) and travel to Luton Airport for flight to Madrid. Transfer to the youth hostel in the centre of Madrid. Walking tour of the city of Madrid. Dinner at a restaurant in the centre.

Days 2 to 4: Breakfast. Visit/activity morning and afternoon. Dinner at a restaurant in the centre of Madrid and/or evening activity.

Day 5: Breakfast. Visit/activity. Transfer to Madrid airport. Lunch at the airport depending on flight time (TBC). Flight back to the UK. Transfer back to school.

Possible visits and activities are as follows: Prado and Reina Sofia museums, Bernabeu Stadium, Las Ventas, Retiro Park, a visit to Toledo - the old capital of Spain, the famous sites of Madrid such as la Plaza Mayor, la Plaza del Sol and a two hour class at a language school in Madrid.

The estimated cost of the trip is between £600 and £650, based on 30 students attending; this may vary if numbers are higher or lower. The cost will include travel to and from Luton Airport, accommodation at a hostel in the city centre, breakfast and dinner on the days we stay overnight in Madrid, Easyjet flights, transfers in Spain and travel insurance. Students will need 10 Euros per day for lunch which they will be able to purchase in Madrid, plus some money to purchase dinner on the return journey.

The students will be accompanied by three members of staff, including me and Miss Cochran.

Payments will be due as follows:

Deposit payment of £200 by Friday 31 January 2020

First instalment of £200 by Friday 28 February 2020

Final instalment (amount to be confirmed) by Friday 27 March 2020

Once places have been confirmed the deposit and first instalment become non-refundable. If you withdraw from the trip at any stage for any reason not covered by an insurance claim, or if your child is withdrawn by the school due to serious behaviour issues, then cancellation charges will apply and you may be subject to an additional cancellation charge over the cost shown above. These cancellation terms are available to view on request.

The deposit payment may be made by WisePay (our preferred option) or by cheque made payable to Ashlyns School by Friday 31 January at the latest. Please note that if payment is made by WisePay it is not necessary to return the permission slip below.

Please note that the school's policy is that trips and other activities outside the normal teaching programme should be self-funding. Costs over and above the bed and board are contributions, however if these are insufficient the trip may be cancelled.

An Information Evening for parents and students will take place next term. In the meantime, if you have any questions, please do not hesitate to contact me and I will be happy to help.

Yours sincerely

Mrs S Yoxall  
Second in Modern Foreign Languages Department

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**Year 10 Trip to Madrid - June 2020** - please complete and return this slip to the Finance Box outside the staffroom by Friday 31 January. **Please note that if payment is made by WisePay it is not necessary to return this slip.**

Student Name : \_\_\_\_\_ Form : \_\_\_\_\_

I give permission for my child to take part in the trip to Madrid from 13 to 17 June 2020.

I enclose a cheque for £200 for the deposit, payable to Ashlyns School.

I understand that the payment will be non-refundable.

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_