



11 October 2019

Dear Parent/Carer

ELECTION OF PARENT GOVERNOR

Further to our letter of 20 September 2019, you will be aware that there is a vacancy for a parent governor on the governing body. The following parents have been nominated:

Phil Andreopoulos
Julia Bastiman
Vicki Boyton
Liz Illingworth
Lara Pringle

A ballot paper is attached, together with a personal statement from each candidate.

As outlined in our recent letter, only the parents of a pupil currently registered at the school may vote. For the purpose of the election of a parent governor:

"Parent" is defined for the purposes of the Constitution Regulations as including "any individual who has or has had parental responsibility for, or cares or has cared for, a child or young person under the age of 18". It includes a person who the child lives with or who looks after the child, irrespective of what their relationship is with the child. The reference in the definition must be someone involved in the full-time care of the child on a settled basis.

Here's what to do:

1. Place a **X** against one name
2. Put the completed ballot paper in a blank envelope and seal it
DO NOT SIGN THE BALLOT PAPER OR THE ENVELOPE
3. Put this envelope in another envelope
4. On the second/outer envelope write your name in **BLOCK LETTERS** and your signature.
5. Return it to the school office by **9am on Friday 18 October 2019**

Hard copies of the ballot paper and a supply of envelopes are available from the school office if required.

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Head Teacher: James Shapland BSc, MSc

We will record the fact that you have voted and then place the unmarked envelope in the ballot box. The votes will be counted at school immediately after the close of the election, in the presence of the Chair of Governors.

We will notify you of the result as soon as possible.

Yours sincerely

A handwritten signature in cursive script that reads "Julie Laws".

Julie Laws
Chair of Governors

A handwritten signature in cursive script that reads "James Shapland".

James Shapland
Headteacher