



March 2019

Dear Parent/Carer

GCSE Exams, Contingency Day and Year 11 Prom

I would like to take this opportunity to confirm the arrangements for Year 11 students during the exam period.

All students are in school until Friday 10 May. The exam period commences in earnest on Monday 13 May, and students are on study leave over this period. We have been very impressed with how so many of our students have used study leave this year to help them manage their revision, and make best use of the opportunity provided for independent or group-focused revision.

During this time, students may access their teachers for help and guidance during scheduled study periods and immersion sessions. The programme of immersion sessions will be sent home after Easter, identifying when and where additional subject revision sessions will be available during the period of study leave. Students must sign in and out at student reception every time they come to school for these sessions, but they do not need to sign in if they have an exam.

I would like to remind all students that we expect appropriate behaviour and full school uniform on all days during this exam period, including their final assembly. Inappropriate conduct could lead to the withdrawal from the Leavers' Assembly and Prom, and/or withdrawal of study leave.

You will also find attached the invitation to the Year 11 Prom, along with advice about the Contingency Plan for GCSE exams, and guidelines about the use of calculators in exams.

Yours sincerely

Rich Peters
Deputy Headteacher