



February 2019

Dear Parent/Carer

## **Year 7 Theatre Trip - Matilda**

It is part of our policy to give students in the Drama department opportunities to see live professional theatre, so I am pleased to invite your son/daughter to a performance of Matilda, taking place at the Prince Edward Theatre London, on Wednesday 6 March.

We are offering this trip to Year 7 only; please note that there are a limited number of tickets which will be issued on a first come, first served basis.

We will travel to the venue by coach, leaving school promptly at 5.00pm. Please ensure your child is at school by 4.45pm at the latest. We expect to arrive back at Ashlyns at 11.30pm, traffic permitting. Please ensure you that have made arrangements for your child's safe journey to and from Ashlyns School. Students are not expected to wear school uniform and may wear smart/casual clothing, however please note that jeans and trainers are not appropriate. All students are expected to be present in school the following day.

Please note that the school's policy is that trips and other activities outside the normal teaching programme should be self-funding. In cases of genuine hardship, please contact Mrs Wilson in the Finance Office in confidence on receipt of this letter.

The cost of the trip will be £34.00. Payment may be made by WisePay (our preferred option) or by cheque payable to Ashlyns School. Places will be allocated on a strictly first come, first served basis on receipt of payment until sold out, or by Monday 25 February, whichever is soonest. Permission slips must also be returned to the Finance Box outside the staffroom by Friday 15 February.

If you have any questions or comments regarding this activity, please do not hesitate to contact me.

Yours sincerely

Miss S Burgum  
Head of Drama

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**Year 7 Theatre Trip – Matilda** – Please return to the Finance Box outside the staffroom by Friday 15 February at the latest.

Student's Name: \_\_\_\_\_ Form: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

Medical Condition (if any): \_\_\_\_\_

I give permission for my son/daughter to attend the theatre trip on Wednesday 6 March. I understand that the tickets will be allocated on a first come, first served basis and that the payment will be non-refundable, unless a replacement can be found for my child. I understand that I am responsible for my child's safe journey to and from Ashlyns School.

I have paid by WisePay (our preferred option) Reference Number: \_\_\_\_\_

I enclose a cheque payable to Ashlyns School for £34.00

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_