



January 2019

Dear Parent/Carer

## **A Level Geography Residential Fieldwork**

**Location:** Leeson House Field Studies Centre, Dorset

**Dates:** Tuesday 5 to Friday 8 March 2019

As part of the Edexcel A level Geography course students must complete 4 days of fieldwork to support them in the completion of their Individual Investigation coursework, which constitutes 20% of the overall A Level grade. I am writing to inform you of a forthcoming residential field trip to Leeson House Field Studies Centre, Swanage, which will provide students with a first-class fieldwork experience in a range of physical and human environments, giving them the best support possible to develop their coursework titles and design their own enquiry. The fieldwork is led directly by centre staff who have considerable expertise in this area; they will work with us to support your son/daughter with this vital piece of coursework.

The total cost for this trip is £355, which includes all transport, accommodation, food and tuition. In order to finalise our booking, a non-refundable deposit of £100 is required by Monday 21 January, together with the permission slip overleaf. Payment may be made by Wisepay (our preferred option) or by cheque payable to Ashlyns School. The balance will be due as follows:

First instalment of £130 by Monday 11 February

Final instalment of £125 by Friday 1 March

Please note that the school's policy is that trips and other activities outside the normal teaching programme should be self-funding. If the trip or activity is linked to the National Curriculum, as in this case, contributions are voluntary, but if contributions are insufficient the trip may have to be cancelled. No student will be denied participation in the trip because of difficulty in meeting the cost. In cases of genuine financial hardship, please contact Mrs Wilson in the Finance Office in confidence as soon as possible and by Friday 18 January at the latest.

If, at any stage, you withdraw your child from the trip for any reason not covered by an insurance claim, or if your child is withdrawn by the school due to serious behavioural issues, then the cancellation charges laid out by the travel company will apply and you may be subject to an additional cancellation charge over the cost shown above. These cancellation terms are available to view on request.

We will write to you in due course with final details about the visit. Please do not hesitate to contact me if you require any further information about this field trip. Further information on the centre can also be found at: <http://www.leesonhouse.com/>

Yours sincerely

Mrs V Lindop  
Head of Geography  
[vlindop@ashlyns.herts.sch.uk](mailto:vlindop@ashlyns.herts.sch.uk)

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**Leeson House Field Studies Centre Trip – Tuesday 5 to Friday 8 March 2019**

Please return to the Finance box outside the staffroom by Monday 21 January.

Student Name: \_\_\_\_\_ Form: \_\_\_\_\_

I give permission for my son/daughter to take part in the fieldwork trip to Leeson House, Swanage, from Tuesday 5 to Friday 8 March 2019.

Please tick as appropriate.

I have paid via WisePay (our preferred option) Ref Number:

I enclose a cheque for £100 payable to Ashlyns School.

I have been accepted onto the 16-19 Bursary and am requesting funding.

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_